



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, May 29, 2018  
8:00 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

**Committee Members:** Don Reese, Dick Schultz, John Kannard,  
Michael Wineke, Lloyd Zastrow

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Election of Committee Chair, Vice Chair, and Secretary
5. Review of the Agenda
6. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
7. Approve minutes from March 27, 2018 Highway Committee meeting
8. Communications
9. Old Business
  - a. None
10. New Business
  - a. Overview of the Open Meetings Law
  - b. Overview of Highway Department operations and policy oversight
  - c. Review annual meeting calendar and set dates for future Highway Committee meetings
  - d. Discuss monthly financial account summary (YTD)
11. Highway Operations Report
12. Review and approve vouchers
13. Set Next Meeting Date (June 26, 2018 – 8:00 a.m.)
14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made